

**Harris County Department of Education  
Minutes of Regular Board Meeting  
February 27, 2019**

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The Harris County Board of School Trustees met in a regular board meeting on February 27, 2019 in the Board Room, at 6300 Irvington Boulevard, Houston, Texas. Josh Flynn, Board President, called the meeting to order at 1:00 p.m. and declared a quorum present, that the meeting was duly called, and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Gov't. Code §551.041 and §551.051.

<b>Board Members Present:</b>	Josh Flynn, Board President; George Moore, Board Vice President; Eric Dick; Richard Cantu; Danny Norris; Don Sumners; and Mike Wolfe
<b>Board Members Absent:</b>	None
<b>Board Attorney:</b>	Sarah Langlois
<b>Administration:</b>	James Colbert, Jr., County School Superintendent; Jesus Amezcua, CPA, Assistant Superintendent for Business Services; and Jonathan Parker, Assistant Superintendent for Academic Support  Danielle Bartz, Chief of Staff; Darlene Breaux, Director Research and Evaluation Institute; Lisa Caruthers, Director CASE for Kids; Danielle Clark, Chief Communications Officer; Marion Cooksey, Principal Highpoint East; Carie Crabb, Senior Director Therapy Services; Curtis Davis, Director Records Management; Stephanie DI Los Santos, Director Client Engagement; Jeff Drury, Director Choice Partners Cooperative; Victor Keys, Principal Academic Behavior School West; Anthony Mays, Senior Director Schools Division; Bill Monroe, Director Purchasing; Anthony Moten, Principal Fortis Academy; Brenda Mullins, Director Curriculum and Compliance Services; Keith Oliphant, Principal Academic Behavior School East; Venetia Peacock, Director Head Start; Gayla Rawlinson, Director Center for Grants Development; Stephanie Ross, Director Adult Education; Rosa Marie Torres, Chief Accounting Officer; Melissa Godbout, Board Secretary; Natasha Truitt, Executive Director Human Resources; Richard Vela, Senior Director Facilities; Frances Watson-Hester, Senior Director Teaching and Learning Center; Linda Zatopek, Director Educator Certification and Professional Advancement
<b>Visitors:</b>	Colleen Vera; David Jennings; Amaury Mercado; Jakis Pierce; Kristi Dion; Michael Rubles; Ann Marie Harbour; Mary Causey;

Trisha Jensen; Diane Olmos Guzman; Andrea Duhon; Laurel N. Hays; Austin Eldridge; Laura Hardintoni; Christine Cerliy; Jaison Oliver; Kaycee Kube; Mauri Lucas; Jan Arnole; Josh Wallenstein; Kay Tyner; Johnathan Miller; Sonja Mamett; Allen Lewis; Louis Evans; D'Vieta Ky; Ginny David; Joy Davis; Daniel Cohen; Jan Forney; Matt Maliah; Michael Clay; Emily Autumn

1. **Invocation** - Stephen Kendrick, Choice Partners
2. **Pledge of Allegiance to the US flag** - Charlotte Manning, Facilities
3. **Pledge of Allegiance to the Texas flag** - Charlotte Manning, Facilities
4. **Open Forum** - Gov't Code 551.003 (5) - Public Participation. Pursuant to Policy BED (Local), a citizen who wishes to speak may do so by completing a participation request card available at the Board room at least 10 minutes prior to a regular Board meeting.

*Daniel Cohen addressed the board regarding the services that HCDE provides. He stated that if not for HCDE these services would not exist, and that the board needed to defend the department and these services. He further spoke regarding the replacement of board legal counsel and that other firms that have been interviewed to replace the current counsel are of bipartisan interest, and that the current attorney has done well in defending the board. He further stated that he would prefer to see the board meetings take place or in the evenings or for constituents to be allowed to Skype into the meetings.*

*Colleen Vera address the board regarding item 6.A.1 and requested an explanation for the check written for Head Start in-kind donations. She requested an explanation as to why item 7.A did not mention that the E-rate equipment would be fully funded by a Head Start grant. She requested confirmation as to whether the equipment would be funded by a grant. She stated that HCDE stated that it opened Texas' first public recovery high school and stated that because none of HCDE's schools were accredited by the state of Texas, the board should ask administration to correct the misrepresentation. She also made suggestions to the board on how they could better manage HCDE's use of public funds, citing funds used to feed board members.*

*Diane Guzman addressed the board regarding the restoration of representation in Austin. She stated that because of the funding from HCDE,*

*which partners with the city of Houston and other governmental entities, parents and students are able to be informed about HCDE programs and benefit from such programs as after-school programs. She stated that because of these programs, students are excelling. She further recommended that the board restore the representation in Austin.*

*Jan Forney addressed the board, saying that there is a big problem in education in the state and that our kids' needs are not being met. She stated that the board is important and is a pillar in supporting the educational structure for our kids. She stated that HCDE's services are critical to the ISDs, as well as good, unbiased legal representation and representation in Austin. She asked the board to stop pulling out pillars and to support the HCDE services and critical programs, stating that this is not a political game but our society's future.*

*Joy Davis addressed the board, stating that HCDE is very important to children with special needs. She stated that we need representation to advocate for our children and requested that the board bring back HillCo, stating that she wants to see tax dollars used on programs that help our children.*

*Andrea Duhaun addressed the board regarding the elimination of HillCo's representation of HCDE. She stated that HillCo not only represented HCDE but also the taxpayers. She requested that the board bring back HillCo for representation, stating that this is not about Republicans or Democrats but about supporting our kids. She encouraged the board to keep the current board attorney and to keep HCDE programs from being eliminated. She stated that the public is watching and knows who is supporting the programs.*

*Jason Oliver addressed the board in regard to necessary representation for HCDE. He stated that leaving HCDE without representation is to place it at risk of closure, and that it will place children at risk of violence. He stated that programs such as Head Start are important to HCDE and that they need to be paid attention to. He stated that by providing assistance to other school districts, HCDE saves money for taxpayers in the long run. He asked the board to have a special meeting to retain HillCo Partners and to keep the current board attorney, who is experienced and knowledgeable.*

*Josh Wallenstein addressed the board regarding the board's legal representation. He stated that the board was not following the rules for selecting legal representation and that there was evidence of collusion and public corruption in the selection process for board legal counsel Mr. Wallenstein reviewed the RFQ criteria and Trustee Wolfe's evaluation scores, stating that Trustee Wolfe had given straight zeros to all nine law*

*firms with experience in representing education entities. He also stated that Trustee Wolfe had identical scores of another trustee. He urged the board to withdraw the RFP or to re-start the process with the current members of the board, with fair and impartial evaluations.*

*Johnathan Miller addressed the board in regard to changing the time of meetings. He stated the it was important to him to come to meetings and in order for him to be active and communicate, there should be a time change of meetings. He stated that the board should restore the Department's representation in Austin. He stated that HCDE was the only entity that was expanding services while decreasing the tax rate and the Department should be expanding further. He requested that the board maintain current legal representation. He stated that the board president represents the entire county. He further asked if the special called meeting on February 11<sup>th</sup> was so important, why was it not finished? He stated that those who support HCDE as well as the Superintendent should be on the PFC committee and volunteered to serve on the PFC.*

*Matt Maliah addressed the board stating that President Flynn needs to address what is best for the people. He stated that getting rid of representation in Austin and hiring legal counsel without education based experience was not in good faith. He stated that the board needs to think about what is in the best interest of the people.*

*Amaury Mercado addressed the board to advocate for himself and other single parents who could not be there. He stated that the meetings should take place at a more convenient time. He stated the people who needed them deserve to have the services provided by HCDE. He requested that the board bring back HillCo and maintain the current legal representation.*

*David Jennings addressed the board in regard to agenda item 7.B. He stated that he was in support of the change and that it is a good public policy to change legal representation and auditors every 3-5 years. He addressed item 7.C. stating that he supported this item. He addressed item 7.H. stating that the board had more important things to spend tax payer money on. He stated that overall he was happy with the direction that the board was going and he thanked the board for discontinuing the HillCo contract.*

**5. Reports and presentations:**

**A. Superintendent Monthly Report - James Colbert, Jr.**

*Superintendent Colbert introduced a short PowerPoint and addressed 4 highlights that have taken place in the past few weeks. He recognized an*

*article that came out in a community newspaper on Fortis Academy recognizing its success with the students. He discussed this year's Early Childhood Winter Conference and stated that it was the second largest conference for pre-k teachers in the state and recognized the large number of participants who attended, including Trustee Danny Norris. He brought to attention the Scholastic Arts and Writing Awards and recognized that student work was currently on display at Spring Street Studio and Texas Art Supply. He recognized Mrs. Seagraves for her leadership in the Early Childhood Winter Conference and the Scholastic Arts and Writing Awards. He recognized the CASE Division and its Ecobots Challenge and Case Debates programs.*

E.

**Other reports from Board members** concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.

*Josh Flynn recognized former board president, Louis Evans, and presented Mr. Evans with a portrait photo and a plaque, in thanks for his service on the board.*

B. **Annual Update from Facilities** - Richard Vela, Executive Director

C. **Annual Update from Choice Partners Cooperative Division** - Jeff Drury, Director

D. **Report of the Board Feasibility Subcommittee** - Don Sumners

*No report was given.*

E. **Other reports from Board members** concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.

*Richard Cantu expressed his appreciation to the members of the public for expressing their views.*

F. **Monthly Financial Reports through 01/31/2019** - Jesus Amezcua, Assistant Superintendent for Business Services

*Motion made by Richard Cantu, seconded by George Moore to approve all items on the consent agenda.*

*Motion passes with 7-0 voting to approve.*

6. **ACTION ITEMS - CONSENSUS**

A. Consider approval of the following Business Services items:

1. January Disbursement Report
2. Monthly Budget Amendment Report
3. Monthly Investment Report for January 2019

B. Consider approval of the following Board Meeting Minutes:

1. 01-16-2019 Regular Board Meeting Minutes
2. 01-16-2019 Audit Committee Meeting Minutes
3. 02-11-2019 Special Board Meeting Minutes

C. Consider acceptance of the following grant awards:

1. Consider approval of a request for HCDE Area I Head Start 2019 Cost of Living Adjustment (COLA) in the amount of \$220,648 for the project period of 01/01/19 - 12/31/19. (fully funded by Head Start funds)
2. Consider approval of the HCDE Area I Head Start/Early Head Start Selection Criteria 2019-2020.
3. Consider approval of the 2019 Head Start Program Performance Response Plan.

D. Consider ratification/approval of the following Interlocal Contracts:

1. **Consider approval of amended Interlocal (expenditure) contract for FY 2019 CASE for Kids 21st Century Community Learning Center(s) Cycle 10, Year 1, in the aggregate amount of \$129,500 with the following entity: Southwest Schools in the amount of \$129,500 (110 students served).**
2. **Consider the approval of an Amended Interlocal contract for CASE for Kids Partnership Project for FY 2019, in the aggregate amount of \$176,487 with the following entity: Alief ISD.**

- E. Consider approval of the following items for the HCDE Choice Partners Cooperative:
1. **Contract Award for job no. 19/012KC for Graduation Items, Yearbooks and Commemoratives & Related Items for the following vendors:** Pride and Recognition, Inc. dba L.G. Balfour Company (#19/012KC-01); Taylor Publishing Company dba Balfour/Balfour Publishing (#19/012KC-02); Friesens Corporation (#19/012KC-03), and Inter-State Studio & Publishing Company (#19/012KC-04) for the period 02/27/2019 through 02/26/2020.
  2. **Contract renewal option for job no. 15/002CG-01 for Disaster Recovery Consultants with the following vendor:** Rising Phoenix Holdings Corporation (fka Adjusters International, Inc.) dba Adjusters International Consulting, LLC (#15/002CG-01) for the period 04/21/2019 through 04/20/2020.
  3. **Contract renewal option for job no. 15/008KC for Travel Services with the following vendor:** GBJ, Inc. dba AFC Transportation (#15/008KC-01) for the period 04/21/2019 through 04/20/2020.
  4. **Contract renewal option for job no. 15/019KC for Uniforms & Accessories Purchase and Rental with the following vendors:** Varsity Brands Holding Company, Inc. dba BSN Sports, LLC (#15/019KC-04); Fruhauf Uniforms, Inc. (#15/019KC-07); J.W. Drouin & Associates dba J. Harding & Company (#15/019KC-11); Texas Motion Sports, LLC (#15/019KC-13), and Triple D Uniform Rental, Inc. (#15/019KC-15); for the period 04/21/2019 through 04/20/2020.
  5. **Contract renewal option for job no. 15/020CG for Materials, Parts, Equipment, Supplies & Related Items for Maintenance & Operations Departments with the following vendors:** Alklean Industries, Inc. (#15/020CG-01); Eagle Flag Products, Inc. dba Eagle Mountain Flag and Flagpole (#15/020CG-08), and Convict Hill Floorcovering & Design, Inc. dba Lady Liberty Flag & Flagpole (#15/020CG-10) for the period 04/21/2019 through 04/20/2020.
  6. **Contract renewal option for job no. 15/023JN for Tree Trimming, Landscaping, Debris Removal and Other Related Services with the following vendors:** Asplundh Tree Expert, LLC (#15/023JN-01); Yellowstone Landscape - Central, Inc. (#15/023JN-02); The F.A. Bartlett Tree Expert Company dba Bartlett Tree Experts (#15/023JN-03), and

Metropolitan Landscape Management, Inc. (#15/023JN-04) for the period 04/21/2019 through 04/20/2020.

7. **Contract renewal option for job no. 16/011MP for Fine Paper and Related Items with the following vendors:** Western-BRW Paper Company, Inc. dba Bosworth Papers Company, Inc. (#16/011MP-01), and Butler Business Products, LLC (#16/011MP-02) for the period 04/01/2019 through 03/31/2020.
  8. **Contract renewal option for job no. 16/022CG for Carpet Cleaning and Related items with the following vendors:** Bono Care, LLC dba Corporate Care (#16/022CG-02); GMW Quality Cleaning Solutions, dba Hospitality Cleaning Solutions, LLC (#16/022CG-03), and The Kings Southern Division (#16/022CG-04) for the period 04/19/2019 through 04/20/2020.
  9. **Contract renewal option for job no. 18/016CG for Construction Photographic Documentation Services and Related Items with the following vendor:** Multivista Systems, LLC dba Multivista (#18/016CG-01) for the period 04/18/2019 through 04/17/2020.
  10. **Contract award for job no. 19/011MR for JOC Athletic Surfaces and Related Items for the following vendors:** 3i Contracting, LLC (#19/011MR-01), and Fieldturf USA, Inc. (#19/011MR-02) for the period 02/27/2019 through 02/26/2020.
  11. **HCDE Interlocal Agreements with:** Huntington ISD, Huntington, Texas; Driscoll ISD, Driscoll, Texas; Austin Peay State University, Clarksville, Tennessee; Town of Hope Mills, Hope Mills, North Carolina, and Point Isabel ISD, Port Isabel, Texas.
  12. **Contract award for job no. 19/015MR for M&O Parts and Equipment for the following vendors:** Acme Architectural Hardware (#19/015MR-01); Infection Controls, Inc. dba GermBlast (#19/015MR-02); Delegard Tool of Texas (#19/015MR-03); Discount Two-Way Radio Corporation (#19/015MR-04); Perry Mechanical Systems, LLC (#19/015MR-05); Battery Systems, Inc. (#19/015MR-06); Clifford Power Systems, Inc. (#19/015MR-07); Summit Electric Supply Company, Inc. (#19/015MR-08), and Shiffler Equipment Sales, Inc. (#18/072KC-09) for the period 02/27/2019 through 02/26/2020.
- F. Consider approval of the following items for Internal Purchasing:
1. **Contract award for job no. 19/013IA for CASE for Kids After School and Summer Direct Service Providers to the proposers offering the best**

**value to HCDE and meeting the specifications outlined in the proposal:** 5 Star Academy; Adaptive Instructional Modeling, LLC; Adventures in Learning (Gregory Dale Laufer); American Institute of Martial Arts; Bell and Smart; Buffalo Bayou Rowing Center; Code Ninjas (Brandb LLC); Code Park Inc; Collaborate With Christina; Comp-U-Dopt; Creativity Shell (EZ Kids Creativity Shell); Dinky Drum Company, LLC; Expressions Productions (1972); For the Children Consulting; Grow Minds Consulting LLC; Houston E.A. Foundation; Imagine Excellence, Inc.; InnerChange Consulting Group; Kids Robotic Academy, LLC; MYSYZE Dance Studio; Productive Ventures; Project GRAD Houston; RaRa Foundation Inc.; Shamelessly Saved Productions; The Box Program (Box Program); TXRX Labs (Transmit Receive Labs Inc.); Visual Arts Productions; When I Grow Up LLC; Workshop Houston; YMCA of Greater Houston; and Young Audiences of Houston (Young Audiences, Inc. of Houston for the period of 03/1/2019 through 02/28/2024.

2. **Contract award for job no. 19/008IA Contracted Services for the Center for Safe and Secure Schools to the proposer offering the best value to HCDE and meeting the specifications outlined in the proposal:** Safepans and Hogan's Consulting (Deon I. Hogan) for the period of 03/01/2019 through 02/28/2024 (subject to annual appropriations of funding).
3. **Renewal options for job no. 15/063YR-2 R3 for CASE After-School and Summer Direct Service Providers with the following vendors:** Shamelessly Saved Productions; Ondi Love Center Ministries; Abundance Educational Consulting, LLC; K16 Ready Society (DBA Texas Initiative Programs TIPS); Imagiread Consulting Services, LLC; and Artist Boat for the period of 02/27/2019 through 02/26/2020.
4. **Renewal options for job no. 17/024YR CASE for Kids Consultants and Trainers with the following vendors:** edOpp Solutions, LLC; and Training and Leadership Consulting for the period of 02/28/2019 through 02/27/2020.
5. **Consider approval of budget item for CASE for Kids to pay for professional development and travel expenses of non-employees per Houston Galveston Area Council (HGAC) interlocal with HCDE for the period 03/01/2019 through 09/30/2019.** As per the contract agreement with HGAC, CASE for Kids will utilize HGAC Quality Service funding to cover the expenses of non-employee travel arrangements and professional development for out-of-school time community collaborators.

7. **ACTION ITEMS - NON-CONSENSUS**

- A. **Consider approval to purchase E-rate equipment needed** for HCDE Schools and Head Start Centers in an amount not to exceed \$57,000 from Computer Discount Warehouse-Government (CDW-G) (Job No.18/056KD-13) RFP# 190002756.

*Motion made by Danny Norris, seconded by Eric Dick to approve to purchase E-rate equipment needed for HCDE Schools and Head Start Centers in an amount not to exceed \$57,000 from Computer Discount Warehouse-Government (CDW-G) (Job No.18/056KD-13) RFP# 190002756.*

*Motion passes with 7-0 voting to approve.*

- B. **(Tabled from January 16, 2019 Board Meeting) Contract award for job no. 18/059KJ - Board Legal Services for HCDE Board of Trustees to the proposers offering the best value to HCDE** and meeting the specifications outlined in the proposal: Proposed vendor to be determined by the Board of Trustees (subject to annual appropriations of funding).

*Motion made by Don Sumners, seconded by Richard Cantu to table this item indefinitely.*

*Motion passes with 6-1 voting to table indefinitely, with Josh Flynn voting nay.*

- C. **Consider approval and adoption of Resolution approving amendment to the Bylaws** of the HCDE Public Facility Corporation to add one (1) director to the PFC Board of Directors.

*Motion made by Don Sumners, seconded by Danny Norris to approve and adopt the resolution approving the amendment to the Bylaws of the HCDE Public Facility Corporation to add one (1) director to the PFC Board of Directors.*

*Motion passes with 6-1 voting to approve and adopt the resolution, with Eric Dick voting nay.*

- D. **Consider election/appointment of a director to the HCDE Public Facility Corporation Board of Directors** and consider discussing and possible action regarding the removal and replacement of director(s) of the HCDE Public Facility Corporation (agenda item requested by Josh Flynn).

*Motion made by Don Sumners, seconded by George Moore to appoint Josh Flynn to the vacant position of the PFC Board of Directors.*

*Motion passes with 6-1 voting to appoint Josh Flynn to the PFC Board of Directors, with Eric Dick voting nay.*

*Motion made by Josh Flynn to remove one of the three HCDE employee positions on the PFC board.*

*Motion dies due to lack of a second.*

- E. Consideration of and possible vote on a directive to Board legal counsel to present a report to the Board** on the status of the Harris County Educational Foundation, including identifying its acting directors and officers, and compliance with federal and state filings and regulatory provisions (agenda item requested by Board President Josh Flynn).

*Motion made by Don Sumners, seconded by George Moore to direct legal counsel to present a report to the Board on the status of the Harris County Educational Foundation, including identifying its acting directors and officers, and compliance with federal and state filings and regulatory provisions.*

*Motion to amend the motion made by Don Sumners, seconded by Josh Flynn to put a \$2,000 limit on the expenditure.*

*Motion to amend the motion fails 1-6, with Richard Cantu, Danny Norris, Eric Dick, Josh Flynn, George Moore, and Mike Wolfe voting nay.*

*Motion made by Danny Norris, seconded by Richard Cantu, to amend the original motion to request that administration present the report instead of legal counsel.*

*Friendly amendment to the motion made by Don Sumners and George Moore to add a time frame for the report to be completed by the next board meeting.*

*Motion to amend passes with 7-0 voting to amend the motion to request that administration present the report instead of legal counsel.*

*Main motion, as amended, passes with 7-0 voting to direct the Administration to present a report to the Board on the status of the Harris County Educational Foundation, including identifying its acting directors and officers, and compliance with federal and state filings and regulatory provisions, by the next board meeting.*

- F. Consideration of and possible vote on a directive to Superintendent James Colbert to develop and present a report** to the Board on the

current operating status of Fortis Academy and his improvement plan to make Fortis Academy a viable school operation in the future (agenda item requested by Board President Josh Flynn).

*Motion made by Don Sumners, seconded by Josh Flynn to direct Superintendent James Colbert to develop and present a report to the Board on the current operating status of Fortis Academy and his improvement plan to make Fortis Academy a viable school operation in the future.*

*Motion passes with 7-0 voting to direct Superintendent James Colbert to develop and present a report to the Board on the current operating status of Fortis Academy and his improvement plan to make Fortis Academy a viable school operation in the future.*

- G. **Consideration of a request and possible vote for Board legal counsel to report to the Board on HCDE** making a \$1,500 contribution to the Lone Star College Educational Foundation golf tournament, including the Superintendent's justification of benefit to HCDE for making the \$1,500 contribution, identification of the names and positions of the HCDE players, the administration's justification of the expenditure, and an opinion as to the legality under Texas law of a government making the charitable contribution to the Foundation (agenda item requested by Board President Josh Flynn).

*Motion made by Don Sumners, seconded by Mike Wolfe for Board legal counsel to report to the Board on HCDE making a \$1,500 contribution to the Lone Star College Educational Foundation golf tournament, including the Superintendent's justification of benefit to HCDE for making the \$1,500 contribution, identification of the names and positions of the HCDE players, the administration's justification of the expenditure, and an opinion as to the legality under Texas law of a government making the charitable contribution to the Foundation.*

*Motion withdrawn by Don Sumners and Mike Wolfe.*

*No action was taken on this item.*

- H. **Consideration of a request and possible vote for Board legal counsel to report to the Board on the legality of using HCDE funds** in excess of \$900 to hold a recognition dinner for HCDE school principals and whether such functions at government expense are customary within state school districts (agenda item requested by Board President Josh Flynn).

*Motion by Don Sumners, seconded by Danny Norris to request that legal counsel present this report verbally at the present board meeting.*

*Motion withdrawn by Don Sumners and Danny Norris.*

*No action taken on this item.*

- I. **Consideration of and a possible vote on a directive to the HCDE PFC and Superintendent to develop and present a report** to the Board on the current status of the construction of the new AB School West, the anticipated opening date of the school, and a detailed analysis of the costs incurred to date and the future estimated costs to be incurred for completion (agenda item requested by Board President Josh Flynn).

*Motion made by Don Sumners, seconded by George Moore to direct the HCDE PFC and Superintendent to develop and present a report to the Board on the current status of the construction of the new AB School West, the anticipated opening date of the school, and a detailed analysis of the costs incurred to date and the future estimated costs to be incurred for completion.*

*Friendly amendment made by Don Sumners and George Moore to set the time frame for this report by the next board meeting.*

*Motion as amended passes with 7-0 voting to direct the HCDE PFC and Superintendent to develop and present a report to the Board on the current status of the construction of the new AB School West, the anticipated opening date of the school, and a detailed analysis of the costs incurred to date and the future estimated costs to be incurred for completion, by the next Board meeting.*

*The board entered into Executive session at 3:25 p.m.*

8. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074
  - A. **Employment:**  
Transition Specialist, Highpoint School East  
Curriculum Director for Digital Education and Innovation, Teaching and Learning Center
  - B. Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, and/or dismissal of public officers, including HCDE Trustees, including investigation of same, and obtain legal advice regarding same.

- C. Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employees.

*The board reconvened in Open Session at 6:08 p.m.*

9. **RECONVENE** for possible action on items discussed in executive session

A. **Employment:**

Transition Specialist, Highpoint School East  
Curriculum Director for Digital Education and Innovation, Teaching and Learning Center

*Motion made by Danny Norris, seconded by Richard Cantu to approve employment for Transition Specialist, Highpoint School East and a Curriculum Director for Digital Education and Innovation, Teaching and Learning Center.*

*Motion passes with 7-0 voting to approve.*

- B. Possible action regarding evaluation, duties, and/or discipline of HCDE Trustees, including possible action regarding investigation.

*Motion made by Josh Flynn, seconded by Danny Norris to accept the findings and recommendations of the investigator as discussed in Executive Session and request that board counsel draft a resolution of censure against HCDE Trustee Position 5, for the board's consideration at a future meeting.*

*Motion passes with 6-0-1, with Mike Wolfe abstaining, voting to accept the findings and recommendations of the investigator as discussed in Executive Session and request that board counsel draft a resolution of censure against HCDE Trustee Position 5, for the board's consideration at a future meeting.*

10. **INFORMATION ITEMS**

A. **Human Resources Information Items**

B. **January 2019 Employee Count**

C. **Revenue contracts less than \$50,000 (aggregate amount reported for this period is \$119,063.75):**

- Between Teaching Learning Center and Alief ISD - Integrate Social Studies and ELA, \$1,250.00.
- Between Teaching Learning Center and Humble ISD - Professional Development Training, \$1,250.00.
- Between Teaching Learning Center and Cypress-Fairbanks ISD - Assist Secondary ELA coaches in reworking curriculum framework, \$1,250.00.
- Between Teaching Learning Center and Katy ISD - Training on "Differentiation Strategies for Science & STAAR Academy, Grade 5, \$8,729.00.
- Between Teaching Learning Center and Lamar CISD - Training on "Workstation Make & Take, Grade 3-4, \$7,000.00.
- Between Teaching Learning Center and Galena Park ISD - Half-day of training on TEKs, \$850.00.
- Between Teaching Learning Center and Lamar CISD - Workshop on Digging Deeper into the TEKs, \$1,450.00.
- Between Teaching Learning Center and Channelview ISD - Presentation on Coaching, PLC Support, \$7,675.00.
- Between Fortis Academy and Goose Creek CISD - Annual Contract, \$24,000.00.
- Between ABS West and Alief ISD - Amendment to Annual Contract, \$11,016.00.
- Between ABS West and Magnolia ISD - Annual Contract, \$23,500.00.
- Between ABS West and Fort Bend ISD - Annual Contract, \$11,000.00.
- Between Therapy Services and Avondale House - Occupational Therapy, \$9,493.75.
- Between Therapy Services and Magnolia ISD - Musical Therapy, \$3,150.00.
- Between Teaching Learning Center and Katy ISD - Writing Academy Planning, \$1,000.00
- Between Teaching Learning Center and Galena Park ISD - Professional Development, \$850.00
- Between Teaching Learning Center and Channelview ISD - STAAR Academy for Biology & Science, \$2,000.00.
- Between Teaching Learning Center and Spring ISD - Professional Development, \$3,600.00

D. **Non-monetary contracts for FY 2019**

- Between Head Start and First 3 Years - Enhance the communication and facilitate the transition of children's placement in Head Start.

- Between CASE and Precinct2gether - ASI Match Certification Program
- Between CASE and Boys and Girls Club of Greater Houston - ASI Match Certification Program
- Between School-Based Therapy Services and San Jacinto College - Clinical Program
- Between Head Start and Young Learners School - CLI Engage online platform for shared viewing and editing student-level data.
- Between Head Start and Houston ISD - CLI Engage online platform for shared viewing and editing student-level data.

**E. Expenditure Interlocal contracts less than \$50,000**

- Between School Division and Region 4, training "Structuring for Success", \$1,140.00
- Between CASE and Spring Branch ISD, CASE Debates, \$8,000.00.
- Between CASE and Alief ISD, CASE Debates, \$12,000.00.
- Between CASE and Sping ISD, CASE Debates, \$4,000.00.
- Between CASE and Sheldon ISD, CASE Debates, \$4,000.00.
- Between CASE and Harmony Public Schools, CASE Debates, \$4,000.00.
- Between CASE and YES Prep Public Schools, CASE (North Central) Debates, \$4,000.00.
- Between CASE and YES Prep Public Schools (Fifth Ward), CASE Debates, \$4,000.00.

**F. HCDE Head Start Performance Reports for the months of October, November, and December 2018**

**G. HCDE Head Start USDA Meal Totals for October, November, and December 2018**

**H. Outcome of the Administration for Children and Families (ACF) Monitoring Review of Humble Head Start.**

11. **ADJOURN** - Next regular meeting is scheduled for Wednesday, April 17, 2019, Board Room, 6300 Irvington Blvd., Houston, Texas, 77022, at 1:00 p.m.

*Motion to adjourn made by George Moore, seconded by Mike Wolfe.*

*Motion passes with 7-0 voting to adjourn.*

*Meeting adjourned at 6:13 p.m.*

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Board President

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Board Secretary